

NORTHERN CHAUTAUQUA COMMUNITY FOUNDATION

PRIVACY POLICY

It is the policy at the Northern Chautauqua Community Foundation that all personal information, including names, postal addresses, phone numbers and email addresses are private and confidential. Accordingly, we maintain physical, electronic and organizational safeguards to protect donor information. The information we collect includes the personal information provided during our personal meetings, phone conversations, correspondence and other communications.

Non-public information is not shared without donor consent. Public mailings including personal information about donors' funds for promotional purposes are cleared with the donor before printing and distribution to the public.

When browsing the NCCF web site, the public does so anonymously. We do not collect personal information, such as email addresses or IP addresses (the internet address of your computer). Those signing up to receive information via the NCCF website voluntarily give us their names, e-mail addresses, home or business addresses, telephone and fax numbers and other information. This information is kept strictly confidential in a secure environment.

The NCCF is strongly committed to our donors and their privacy. If you would like clarification regarding our Privacy Policy, or have questions or concerns, please contact Diane Hannum at 716-366-4892 or nccf@nccfoundation.org.

Approved January 30, 2002