Ripley Community & Heritage Fund
Grant Guidelines

The mission of the Ripley Community & Heritage Fund is to enrich the lives of Ripley residents.

To this end, an endowment fund has been established for not-for-profit organizations serving the Ripley community. Grants will be awarded from the fund for projects and programs that support the mission of the Ripley Community & Heritage Fund (RCHF), and that strive to better the lives of Ripley community members.

Organizations eligible to apply are those:

1. who, except in special circumstances, are certified as charitable not-for-profit organizations according to the Internal Revenue Code and/or are sponsored by a not-for-profit fiscal agent;
2. whose mission statement is compatible with the mission of the RCHF;
3. and, whose projects benefit Ripley residents.

The RCHF will prioritize:

1. requests from organizations that are primarily volunteer;
2. requests that support historical preservation within Ripley;
3. requests that give quantifiable (measurable) results;
4. and, requests that demonstrate cooperation among community organizations.

Individual grants usually will not exceed $1,000.

Funds will not be awarded:

1. to pay staff salaries;
2. for capital construction projects;
3. for general operating support;
4. for programs for which membership in an organization is required to participate or receive benefit;
5. and, to individuals.

Application:

1. organizations may apply only once per grant cycle;
2. awards are subject to the Northern Chautauqua Community Foundation's and the Internal Revenue Service's requirements;
3. grantees shall be responsible for a brief final report of the project results compared to the anticipated results;
4. and, copies of receipts for all the expenditures must be submitted, (failure to report will jeopardize future requests.)

Instructions for submitting applications:

1. applications must include the attached form with all requested information;
2. narrative should be limited to two-typed pages;
3. and, incomplete applications may not be considered.

Application Deadline: January 15th of Each Year

Forward completed application to: RCHF, c/o Pete Ryan, 4855 South Ripley Rd., Ripley, NY 14775. The RCHF is an advised fund of the Northern Chautauqua Community Foundation. Contact: Eileen Ardillo, Grants Coordinator at 716-366-4892 or eardillo@nccfoundation.org for more information.

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Application

GENERAL INFORMATION

1. Name of Organization _____
2. Mailing Address_____
3. Telephone/Fax_____
4. What is the mission of your organization? How many people do you serve each year?

   _____

   _____
5. Contact person (please include title, phone number and email).

   _____
6. Nature of the project for which you are requesting funds.

   _____
7. Who would benefit from this project or program?

   _____
8. Amount being requested from the Ripley Community and Heritage Fund? $_____
9. Include any other information that might be beneficial in reviewing your grant application.

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Attach additional sheets if necessary

PLEASE ATTACH THE FOLLOWING:
- ❑ IRS Determination Letter
- ❑ Board of Directors Roster
- ❑ Project Budget
- ❑ Organization Budget
- ❑ Most Recent Audit/Financial Statement

_____
Signature of Applicant Date

_____
Authorizing Signature Date
(if different from applicant)

Forward Completed Application to:
RCHF, c/o Pete Ryan, 4855 S. Ripley Road, Ripley, NY 14775

212 Lake Shore Drive West, Dunkirk, NY 14048
716-366-4892 nccf@nccfoundation.org www.nccfoundation.org