The Westfield Fund

Mission

The mission is to enrich the quality of life for the residents of the Westfield community.

"Awareness…then action"

Grant Application Package

The following guidelines will be used in the grant determination process:

Priority will be given to:

- the potential impact and the number of people who would benefit
- programs representing innovative, efficient approaches to serving community needs
- requests which will assist those citizens whose needs are not being met by existing programs or services
- those organizations that work cooperatively with other agencies in the community to encourage efficient use of community resources and elimination of duplicated services
- projects that promote volunteer participation and citizen involvement

Funding limitations:

- individuals are not eligible
- organizations that lack the tax-exempt status do not qualify
- organizations that do not serve the Westfield community do not qualify
- political organizations, candidates, or lobbying efforts are not eligible
- national, international, or other membership organizations, unless their programs have a significant local impact, will not qualify
- annual appeals are generally not funded
- salary line items, operating expenses budgets, and travel expenses are usually not funded

Applicants chosen to receive a grant will be required to submit proof of funding use, including a financial accounting record, upon completing the project.

The Westfield Fund

Grant Application

DEADLINE: January 15th of each year

1. Name of organization _____

2. Mailing address _____

3. Telephone_____Email _____

4. Contact person and title

   _____

5. Project title _____

6. Estimated start date_____estimated completion date _____

7. Project Budget
   a) Total project budget: _____
   b) Amount of request: _____
   c) Amount to be provided by the applicant:_____
   d) Amount to be provided by other sources: _____
      List other sources _____
   e) Budget detail:
      Identify anticipated costs.

Item	*Cost*
total	$

(Total must equal figure in 7a)

8. What is the mission of your organization? How many people do you serve each year?

_____

_____

9. Nature of the project for which you are requesting funds. _____

_____

10. Who would benefit from this project or program? _____

_____

11. Include any other information that might be beneficial in reviewing your grant application.

_____

_____

_____

(Attach additional sheets, if necessary)

Please include the following attachments with your application:

- ☐ IRS Determination Letter
- ☐ Board of Directors Roster
- ☐ Organization Budget
- ☐ Most Recent Audit/Financial Statement

_____

Signature of Applicant Date

_____

Authorized Signature, if different from above Date
(Executive Director or Board President)

Mail to:
NCCF, The Westfield Fund
212 Lake Shore Drive W.
Dunkirk, NY 14048